

## Home maintenance tips

*Regular maintenance on your insured building can positively influence the claims process when something unforeseen occurs.*

### Keep record of repairs:

- Contractor details and all paperwork
- Photographs of the work

### Clear gutters and drains:

- Secure gutters and downpipes and regularly clear debris

### Treat timber windows/doors:

- Protect against rot with quality wood sealants
- Replace crumbling or cracking window putty

### Prevent leaks:

- Fix leaks to avoid structural damage or collapsing boundary walls
- Damp-proof walls that are prone to rising damp

### Thatch roof:

- Follow regulatory guidelines for the treatment of thatch
- Check and maintain lightning conductors regularly
- Service fire extinguishers annually or after use

### Inspect roofs for:

- Loose tiles, sheets, and condition of the waterproofing
- The presence of termites or vermin
- Trees that can cause damage during storms

### Pump and motor maintenance:

- Service all borehole, swimming pool pumps, and gate and garage door motors as per the manufacturer's specifications

### Gas installation:

- Hire a reputable installer that can issue a Certificate of Compliance
- Service all gas appliances as per the manufacturer's specifications

### Wood fireplace:

- Inspect and clean chimneys once a year to prevent fire and smoke damage



*Speak to your financial adviser.*